

Mabe Parish Council Grants Policy

Mabe Parish Council will consider applications for grants from voluntary groups or charitable organisations.

To qualify for an award the applicant must be able to demonstrate that any funding from Mabe Parish Council will benefit the Parish, or residents of the Parish.

All grant applications must be made on the form below and accompanied by a bank statement from the organisation to which the application applies, together with accounts for the previous 12 month period.

Grant applications will be dealt with by the Full Council in June of each year. All applications must be received by the Clerk to the Council by the last day of May. Applications received after this time will not normally be considered.

In determining the validity of an application, the committees will refer to the following guidelines:

Applications will be considered for the following purposes: -

1. For the purpose of purchasing equipment either in part or in full.
2. For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
4. For activities that raise the profile of the area.
5. For running costs of a viable group that is experiencing a period of hardship.
6. For hosting special events or celebrations.
7. For the provision of recreational facilities.

Conditions: -

1. Grants will not be awarded to individuals
2. Additional applications within a 12 month period will not normally be considered.
3. The award must be used for the purpose for which the application was made.
4. If the group is unable to use the award for the stated purpose, all monies must be returned to Mabe Parish Council.
5. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If Mabe Parish Council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.
6. Mabe Parish Council reserves the right to withhold any agreed grant until such time as satisfactory invoices or evidence of the project can be presented to the council.
7. Donations to Registered Charities in response to a general fundraising appeal will be restricted to an upper limit of £300.
8. Groups operating outside the parish boundary will normally be limited to an upper limit of £100.
9. Any grant awarded by Mabe Parish Council may be subject to additional conditions as determined by the council.

Eligibility: -

1. Any Charity, Voluntary Group or Community Organisation.
2. Agencies that operate within Mabe Parish and are of benefit to the local community, with the

following provisos:

- Mabe Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
- Applications from schools for an activity that takes place within the school day will not be considered.
- Mabe Parish Council will not fund activities outside its powers and functions.

The total amount of grants made in any one year will be restricted to the amount set out in the parish council's annual budget. Grants will be made under powers set out in legislation, and if no other power can be found, the council may use section 137 of the Local Government Act 1972. S.137 enables a parish council to spend a restricted amount of money on projects which will be of direct benefit to its community, either as a whole or in part, when there is no other legislation allowing it, provided there is clear evidence that local people support the project and are involved in carrying it out. S.137 confers powers to make grants to voluntary bodies, fundraising events, organisations providing not-for-profit public services, and to contribute to charities and disaster appeals. The benefit accruing must be commensurate with the expenditure incurred. Examples of s.137 expenditure include village histories, plaques, prizes, flood relief, landscaping and flower shows.

S137 is not a replacement for existing statutory powers. If powers exist to spend money under other legislation, the council must use that legislation and not s.137. If the council is specifically prevented by legislation from spending money on an item or service, it cannot use s.137 to circumvent the restriction. S.137 gives councils the power 'to incur expenditure for purposes not otherwise authorised'. It is only used when there is no other specific power available, it is its power of last resort.. It must benefit some or all inhabitants, not an individual, nor can it be made retrospectively.

GRANT APPLICATION FORM – MABE PARISH COUNCIL

Name of Organisation

Number of Members Age range of Members

Contact Name & Address

Email:

Telephone No :

Bank details for payment should a grant be approved: Bank

Sort Code

Account number

Account name

Identified “project” & need. Please give as much information as possible to help the Council understand the reason for your request.

Cost: £ Project Date

Please return this form to the Parish Clerk along with a copy of your groups’ most recent bank statement and list of expenses & income for the last year. If you have provided an email address above we will confirm receipt of your application.

Parish Council Use Only

Donation of : £ approved.

Payable on :

Signature :